OFFICE OF

THE CHULA VISTA CITY ATTORNEY

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Memorandum

DATE:	December 5, 2025
TO:	Honorable Mayor and Councilmembers, City Board and Commission Members, and Designated City Staff
FROM:	City Attorney Marco Verdugo City Clerk Kerry Bigelow
SUBJECT:	Mandatory AB 1234 Ethics Training Requirements

This notice is required to be provided annually to all Local Officials; your receipt of it does not necessarily mean that you are out of compliance.

The State of California requires local agency elected officials, legislative body members, and designated employees ("Local Officials") to comply with certain ethics training requirements (see, California Government Code sections 53234 through 53235.2, commonly referred to as "AB 1234"). You are receiving this memorandum because the City of Chula Vista ("City") has identified you as a Local Official.

TRAINING REQUIREMENT:

If you are new to the City and have not received the training elsewhere within the last two years, you must complete your training within one year of starting your service with the City. Those of you who have been with the City for more than a year must complete two hours of ethics training every two years.

OBTAINING THE TRAINING:

NetFile offers a free online AB 1234 training course. You can access the course through: https://netfile.com/filer.

Additional courses are available through various other providers, typically for a fee. However, please confirm with the training provider in advance that the provider consulted with the Fair Political Practices Commission (FPPC) and the Attorney General in accordance with AB 1234.

TRAINING CONFIRMATION:

Once you complete at least two hours of training, you must e-file and sign your certificate to fulfill your Ethics Training requirement. The City will retain it as a public record for at least five years.

QUESTIONS:

Questions about your training compliance status:

Log in to NetFile (www.netfile.com/filer) to check your training compliance status. See the attached instructions for help logging into NetFile. If you do not see an AB 1234 Ethics expiration date on your account or need assistance with NetFile, please contact Karina Lafarga at 619-476-2300 or klafarga@chulavistaca.gov.

Questions regarding AB 1234:

If you have questions regarding the substantive requirements of AB 1234, please contact City Attorney Marco Verdugo, mverdugo@chulavistaca.gov. Additional information is also available at: www.ca-ilg.org/ab1234compliance.