## YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT THE FOLLOWING ITEM(S):

1. A completed, signed, and dated Application for Reduced Sewer Charge.

2. Proof of income for **each adult household member**; acceptable documents are as follows:

   - Copy of 2025 IRS Form 1040. You must provide the first and second page.
   - If 2025 taxes were not filed, provide copies of all 2025 Form(s) W-2 and/or Form(s) 1099.
   - If 2025 Forms W-2 or 1099 were not received, provide a copy of final paystub(s) received in 2025.
   - If Social Security Benefits were received, provide a copy of a 2025 Statement of Benefits. If received by direct deposit, provide a copy of a 2025 bank statement reflecting benefit payments.
   - If no income was received in 2025, provide a Transcript of Tax Return from the IRS. This form can be requested online at https://www.irs.gov/individuals/get-transcript or by calling (800) 908-9946.