FINANCE

1. Returned Check Fee

Per California Civil Code §1719, any check returned for non-payment shall cause the issuer of said check to be subject to a returned check fee. Issuer shall also be subject to a certified mail fee (see #3 below).

First check returned $25
Each subsequent check returned..... $35

2. Delinquent Payment Penalty

Unless otherwise specified in the Master Fee Schedule, Chula Vista Municipal Code, or by ordinance, the fee for delinquency in payment of permit fees or other City charges shall be a basic penalty, plus an additional penalty per month for non-payment of the charge and basic penalty.

Basic penalty, percent of invoice amount 10%
Monthly delinquency charge 1.5%
Collections fee, if over 90[1] days delinquent $10

3. Certified Mail Fee

Per item mailed..... $5

4. Small Claims Court Collection Charges

Process server, single defendant $35
Process server, each addt'l defendant..... $17.50
Court fees..... varies[2]

5. Check Reissuance Fee

Fee includes 3rd party stop-payment charges.

Regular processing, per check $25

6. Duplicate Payroll Record Fee

Regular processing (10 business days)..... $10
Expedited processing (2 business days)..... $25

7. Lien Recording Fee

Any account submitted to the County of San Diego for placement of a lien resulting from non-payment of sewer or trash fees shall be subject to a lien recording fee.

Per delinquent account..... $10

8. Recorded Item Non-Payment Penalty

Any account submitted to the County of San Diego for collection via property tax bill, following recordation of a lien and continued non-payment, shall be subject to an additional penalty.

Penalty fee, per account $15

9. Lien Payoff Demand Letter

Any account subject to lien by the City may request preparation of a Lien Payoff Demand Letter.

Fee per letter, regular (10 business days)..... $25
Fee per letter, expedited (2 business days)..... $50

10. Lien Release Fee

Per account $25

ELECTION RECOUNT

Per California Election Code §15624.

Election recount fee.....Full cost recovery

DOCUMENT CERTIFICATION

Per document certified $15

[1] 60 days delinquent for Solid Waste & Recycling service charges pursuant to CVMC §8.24.180 and 30 days delinquent for parking violations with a vehicle registration hold placed by the Department of Motor Vehicles (DMV) pursuant to CVMC §10.62.030.

[2] Small Claims Court fees are set by the State court system and subject to revision without approval of the Chula Vista City Council. Please contact the Finance Department to confirm current court fees.

SPECIAL EVENT PERMIT

In general, any organized activity involving the use of, or having an impact upon City-owned, controlled or maintained property such as City parks, facilities, open space, sidewalks or street areas within the Chula Vista city limits, requires a Special Event Permit issued by the City of Chula Vista's Office of Communications. See City Council Policy 102-06 for additional Special Event Permit information.

1. Nonrefundable Application Fee

Per event, without street closure $150
Per event, with street closure..... $300

2. Additional City Staff Services

City staff ..... Per Cost Recovery Policy
Cost recovery deposit ..... Varies by event

BLOCK PARTY PERMIT

Per event..... $50

Permittee is responsible for providing all safety equipment as required by the Office of Communications.

PROFESSIONAL FILMING PERMIT

1. Application Processing Fee

Per day, <=10 cast & crew..... $150
Per day, >10 cast & crew..... $300

2. Additional City Staff Services

City staff .....Full cost recovery
Full cost recovery deposit $1,000

Applicants must provide proof of valid City of Chula Vista Business License.

NOTICE OF INTENT TO CIRCULATE A PETITION FILING

Per California Elections Code § 9202(b).

Notice of Intent filing fee……$200

In accordance with Elections Code § 9202(b), the fee will be refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition.

MASTER LICENSE AGREEMENT (MLA) ADMINISTRATIVE FEES

Nonrefundable administrative fees, applicable to Master License Agreements for Wireless Facilities on City Poles in the Right-of-Way.

Master License Preparation Fee $8,000
Pole License Processing Fee..... $1,000

FULL COST RECOVERY

For all full cost recovery fee items, an initial deposit shall be collected to cover the City's full cost, including overhead, incurred in conjunction with review and processing as requested by applicant. Additional funds may be collected, as required, to cover City costs. Should the application be withdrawn at any time, the deposit shall be adjusted to cover the City's actual costs, including overhead, up to that time. Any funds remaining on deposit at the time of the completion or withdrawal of the application shall be returned to the depositor, after accounting for expenses incurred to date.

See Master Fee Schedule Fee Bulletins 1-100 and 1-200 for additional discussion of full cost recovery and current hourly rates.